

Town of Waltham  
2053 Maple Street  
Waltham, VT 05491  
Selectboard Minutes 3-4-2024

Members Present: Andrew Martin, Brent Newton-Chair and Rhonda Williams

Others Present: Chris LaPete, Jeff Glassberg, Jay Stetzel, Julia Cox, Cookie Steponaitis & Linda Devino

Brent Newton called the meeting to order at 5:00pm.

Chris LaPete told the Board of his progress with the trees on Route 66. He noted that the road has many potholes that he will tend to when the weather dries out. He had been working on the electric speed signs and with talking to the company they told him to send them back and they would fix them under warranty. He has picked up the 35mph road signs and will begin replacing the old ones. He also said he has bicycle signs and asked where they go. Brent said they are for Green Street, two northbound and two southbound.

February minutes were reviewed. Andrew moved to approve both 2-5 and 2-26 minutes. Rhonda second and the minutes were unanimously approved.

Our auditors discussed the audit they recently performed. They made some suggestions for reports to help them better understand the NEMRC accounting software. Linda will contact NEMRC for assistance in rearranging our chart of accounts to help it follow our budget lines. They then commented on the decline of our unrestricted fund balance and suggested ways to improve it. They spoke of finding a more efficient way of moving money from the reserve accounts to the general account. This will be looked into.

The current financial report was discussed. Again the NEMRC software was a focal point. Rhonda would like to learn more about how the software moves figures between funds.

Pay orders were reviewed. There was an adjustment to one of the invoices after which Rhonda moved to approve the amount of \$22,956.86. Andrew second and the amount was unanimously approved.

Correspondence was reviewed and the Board agreed to the letter of support for the Bixby Library.

New business was tabled until next month in order to be ready for Town Meeting

The meeting was then unanimously adjourned at 6:29 pm.

Respectfully submitted,

Linda Devino

Clerk / Treasurer