

DRAFT MINUTES
APPROVED ON: 3/18, 2024.

**TOWN OF WALTHAM
PLANNING COMMISSION AND DEVELOPMENT REVIEW BOARD MINUTES
February 19, 2024
At Town Offices**

Members Present: Nancy Spencer, Chris Von Trapp, Dan Morris, Fran Colangelo, Jeff Glassberg (Chair)

Members Not Present: Mitch Jackman Lisa Sausville

Minute Taker: Nancy Spencer

Applicants Present: None

Public Present: Raycroft-Meyer

1. **At 5:32 PM** meeting opened, and a quorum was established.
2. **Adjustments to and adoption of the agenda:** No adjustments; the agenda was adopted as drafted.
3. **Public Comment:** No public comment.
4. **5:50 P.M. Planning Activities – Municipal Plan Update**
 - a. Katie Raycroft Meyer of Addison County Regional Planning Commission presented to the board:
 - i. Vision Statement discussed.
 - ii. General discussion around how to disseminate information to Waltham residents regarding the results from the Waltham Vision Survey.
 - iii. General discussion about work plan, including goals and objectives for the town plan.
 - iv. Work to continue at the next regular meeting.
5. **Meeting Minutes:**
 - a. On a motion by Dan Morris, with a second from Fran Colangelo, the January 15th, 2024, minutes were unanimously approved and signed.
6. **Energy Plan:** The chair indicated volunteer help was needed to oversee and coordinate the town's participation in MERP funding, working with CEAC and the like.

7. Confirmation of next meetings and events of interest. Next meeting is March 18th, 2024.

8. **MOTION:** to adjourn was made by Nancy Spencer, and seconded by Chris Von Trapp, at 7:25 PM.



Nancy Spencer

Chris Von Trapp ✓